



AoBBA

the association of
brass band adjudicators

Minutes

Executive Committee Meeting – 16th September 2025 – via Zoom

1. The Chair opened the meeting at 5.30pm.
2. Apologies of absence – DA, AD
3. There were no declarations of conflict of interest.
4. Reports from officers were accepted with thanks. MH gave an update to his report following the Lower Section Finals and it was noted that [REDACTED] is of concern regarding achieving the required number of assignments within the timeframe allowed. There was discussion regarding whether there was an ongoing need for the AoBBA Twitter account. It was decided that this is not now necessary but in order to assure no one else takes the handle, the account will not be deleted but will become dormant. There was one question about members' interview videos. It was agreed these would be less frequent.

Action Points –

A: **CK** to write a three year financial strategy for the AGM.

B: **MH** to monitor [REDACTED] and report further as part of the meeting in October.

C: **CB** to upload AC interview video to social media and website, further interviews will be quarterly and the Twitter account will become dormant.

5. The minutes of the meeting in June were accepted and BB reviewed action points therein.
6. MH reported that all bookings as necessary were made for the AGM 2026. There was acknowledgment that members to discuss the three year strategy following MH's presentation and therefore a guest speaker will be limited to one and the guest will reflect the requests from the survey taken last year. A hybrid model will again be offered.

The afternoon will follow the same format as last year.

Morning speaker: [REDACTED]

Afternoon: 2nd Section – [REDACTED] (tbc). 3rd Section – [REDACTED]. 4th Section – SL.

Action Points:

A) **SB** to be on ipad 'duty' to help **CK** facilitate zoom attendance and advise **CK** of lapel mic to ensure clarity for members.

B) **NG** to write to [REDACTED] asking them to attend as guest speaker.

- C) NG to write to [REDACTED] to attend to deliver test piece review [REDACTED]
- D) NG to write to the membership asking for volunteers to present the 3rd section piece.

7. NG reported on the number of members who have not attended CPD as required. Discussion was held regarding further action.

Action Point:

- A) NG to write to individuals and inform the Exec of progress or otherwise at the meeting in October.

8. There had been no further communication [REDACTED] three year plan. It was also noted that the organisers of [REDACTED] had not responded to similar requests for meetings.

Action Points:

- A) BB to follow up with [REDACTED]
- B) NG to follow up with [REDACTED]

9. MH reported on the work undertaken by the sub-committee looking at the three year development plan and asked for emails for amendments to proposed time scale as presented.

Action Point:

- A) All – email MH as requested as necessary.

10. A brief discussion was held regarding ongoing further experience of adjudication for current members.

Action Point:

- A) NG will add this to the next meeting hopefully after response from Agenda item 8 and action point B.

11. Following a request from [REDACTED]

Action Point:

- A) [REDACTED] advising on his recent experience as above.

12. A letter to [REDACTED] was discussed.

Action Point:

- A) NG to redraft and circulate.

13. Kapitol had requested a mixed sex policy from AoBBA on adjudicators working in ‘closed’ situations (in the box). This was agreed to be more suitable as a point within the code of conduct and was also agreed that male/female terms should not be used as it was pointed out that anyone at any time could face the issues as discussed.

Action Point:

A) **NG** to inform Kapitol the Code of Conduct policy will be updated.

B) **NG** to write an update to the Code of Conduct and present at the next meeting.

14. A long discussion was held regarding the latest application [REDACTED] which extended into developing the pathways for membership.

Action Points:

A) **NG** to coordinate zoom meeting [REDACTED] to discuss strength and weakness of application and possible ways forward.

B) **NG** to write [REDACTED] offering membership following adjudications at several high profile contests.

15. NG updated the Exec on correspondence received from Manchester University who were canvassing many organisations involved in ensuring non- bias judgement to improve their vetting process for student applications. This promoted AoBBA and the findings, when published, will acknowledge AoBBA's valuable input. NG also informed the Exec. of ongoing contact from a previously failed applicant and advised against interaction due to the reasons for the failure of the applicant.

16. The next meeting will be held on Wednesday 29th October.

Action Point:

A) **NG** to canvass Exec. members for details.

17. AOB: MH informed the Exec. that TG had mentioned partnering with AoBBA regarding mental health of performers at contests.

CB informed the [REDACTED]
[REDACTED]

On behalf of the Exec, [REDACTED]
[REDACTED]

BB had received communication regarding Kapitol's choice of 4th section test piece for the Regionals 2026. It was emphasised that this was purely the Music Panel's choice and there was no involvement from AoBBA.

Action Point:

A) **MH** to coordinate mtg of TG and SB who had volunteered to lead on AoBBA's involvement with the good mental health initiative.

B) **CB** to advise NG of updates to role description of PRO [REDACTED]
[REDACTED]

There being no other further business, the meeting was closed at 19:10.